



## Position Description - Principal Coach

### The role of the Principal Coach:

- Ensure all members receive high quality coaching in their chosen sport of calisthenics.
- Provide leadership and a supportive and positive environment for coaching staff.
- To be an advocate of the child safe standards.

### Qualifications:

- Level 1 or 2 Calisthenics Coach

### Specific duties include but are not limited to:

- Set class times and days for each section.
- Appoint coaches, assistant coaches, cadets and class assistants to each section. Seek expressions of interest in all coaching positions and make appointments based on factors such as experience, level of competence and availability.
- Meet with all coaches prior to the start of classes to discuss and advise on music selection, choreography ideas (e.g. revues), and expectations for cadets and class assistants.
- During the year, regularly attend classes of all sections and provide feedback and advice to the coaches, assistant coaches, cadets and class assistants.
- Assist and advise coaches, assistant coaches on choreography if requested.
- Suggest, discuss and advise on costumes and their suitability.
- Oversee the professional development of all coaching staff and ensure they are aware of available training to continue to meet the VCCA requirements.
- Be available to assist other coaches at competitions if needed.
- Organise skills classes and exams. Appoint coaches to the different class levels and promote skills to pupils.
- Organise the annual end of year concert.
- Take enquiries from potential members and provide them with information about the club.
- Attend monthly committee meetings and provide a report on coaching.
- Organise and attend regular coaches meetings.
- Deal with grievances as they arise. (in accordance with Grievance Policy).
- Adhere to the ACF Coaches Code of Ethics.
- The Principal Coach is also delegated all club operational functions as outlined in the Role of the Committee document.



**Related Documents:**

- a) Role of the Committee
- b) Instrument of Delegation

Document Approved By:	Name	Signature	Date
President	Tammy Smith		
Principal Coach	Kylie Hermans		