



Fundraising Policy

INTRODUCTION

The Committee of Horsham Calisthenics College is committed to ensuring that fundraising activities are carried out in an ethical manner.

This policy applies to committee members, volunteers, coaches, parents and pupils.

PURPOSE

The purpose of this document is to identify Horsham Calisthenics College position on fundraising practice and to document the standards expected in raising funds from the community for the club.

POLICY

Horsham Calisthenics College guiding fundraising principle is a simple one – we will only use techniques that we would be happy to be used on ourselves.

In doing so, the Club will adhere to the following standards:

- Fundraising activities carried out by Horsham Calisthenics College will comply with all relevant laws.
- Any communications to the public made in the course of carrying out a fundraising activity shall be truthful and non-deceptive.
- All monies raised via fundraising activities will be for the stated purpose of the appeal and will comply with the Club's stated mission and purpose.
- All personal information collected by Horsham Calisthenics College is confidential and is not for sale or to be given away or disclosed to any third party without consent.
- Nobody directly or indirectly affiliated with Horsham Calisthenics College shall accept commissions, bonuses or payments for fundraising activities on behalf of the Club.
- No general solicitations shall be undertaken by telephone or door-to-door.



- A Fundraising Sub-Committee may be formed to carry out the major fundraising tasks. The Sub-Committee will report regularly to the committee.
- All fundraising activities must have the prior approval of the committee, as recorded in meeting minutes.
- A statement estimating income and expenses will be prepared prior to the commencement of any new fundraising activity that may present a financial risk to Horsham Calisthenics College. Fundraising activities should not be undertaken if they will expose the Club to significant financial risk.
- Fundraising activities should not be undertaken if they may be detrimental to the good name or community standing of Horsham Calisthenics College.
- Financial contributions will only be accepted from companies, organisations and individuals the committee considers in line with the clubs values. Companies and organisations specifically excluded from making financial contributions to Horsham Calisthenics College include pharmaceutical/gambling/tobacco/alcohol companies.

RESPONSIBILITY

The Committee is responsible for the implementation and review of this policy.

All Committee members, coaches, cadets, assistants, members of the club and volunteers are responsible for adhering to this policy.

Document Approved By:	Name	Signature	Date
President	Tammy Smith		
Principal Coach	Kylie Hermans		